Senior EKG Tech

Eagan, MN

Shifts Available:

Monday-Friday 11PM-7:30AM, Rotating holidays

**SUMMARY**

To receive ECG transmissions in the Cardiac outpatient telemetry Service Center, provide technical analysis of the data and generate reports to the physician, and communicate as necessary to the patient and physician.  This position is a Sr. Level Monitoring Center Specialist with previous monitoring center experience required.

**Responsibilities:**

**Clinical Questions and Troubleshooting**

Interact with clients (Practices/MD’s) and patients, mainly via phone

Problem solving of client and patient service issues

Educate patients about service and monitor use

Receive and edit patient ECG transmissions

Evaluate ECG for notification criteria

Facilitate activation of EMS, if indicated

Document actions

Facilitate orders for monitors and supplies

Follow all policies, procedures and processes

Other duties as required

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE**

Required:

High School Diploma or Equivalent

Advanced ECG Analysis

Basic knowledge of personal computer and keyboard

CCT or CRAT certification or Paramedic/EMT with current ACLS (if the candidate does not hold one of these certifications, it must be obtained within 6 months of employment date)

Preferred:

Two years experience as Monitoring Technician, LPN, ECG Tech, Paramedic or EMT

Basic knowledge of pacemakers, event, holter, MCOT

* Highly developed sense of integrity and commitment to customer satisfaction
* Demonstrated passion for excellence with respect to treating and caring for customers
* Ability to communicate clearly and professionally, both verbally and in writing
* Possess a pleasant, customer-friendly attitude
* Strong decision making and analytical abilities
* Strong orientation to details and communication/listening skills within the English language
* Possess a strong work ethic and team player mentality
* Willingness to work a flexible schedule and occasional overtime as needed